# ANNUAL REPORT

# OF THE

# PRINCE EDWARD ISLAND

# SCHOOL TRUSTEES' ASSOCIATION

## FOR THE YEAR ENDING

## JUNE 30, 1986

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## PRESIDENTS

| | |
|---|---|
| 1965, 1966 | Earl G. Cannon |
| 1967, 1968 | Paul Kingsbury |
| 1969, 1970, 1971 | Edwin K. Lewis |
| 1972 | Wallace J. Andrew |
| 1973 | Edwin K. Lewis |
| 1974, 1975 | Waldo Taylor |
| 1976 | Antoine Richard |
| 1977 | James Burleigh |
| 1978 | Tom Connor |
| 1979 | Agnes Arsenault |
| 1980 | Arthur Hudson |
| 1981, 1982, 1983 | Sylvia Johnson |
| 1984, 1985 | Robert MacKenzie |
| 1985 | Audrey Barter |
| 1985 | Fairley Yeo |

# P.E.I. SCHOOL TRUSTEES' ASSOCIATION

## 1986-87 BOARD OF DIRECTORS

### Executive

President
Mrs. Fairley Yeo, Knutsford, O'Leary R.R.1 C0B 1V0 859-3279

Vice-President
Harry MacConnell, Box 185 Georgetown C0A 1L0 652-2704

Past President
Arthur Hudson, O'Leary R.R. 3 C0B 1V0 853-2174

Secretary
Mrs. Antoinette Arsenault, 156 Mill Rd.
Wellington C0B 2E0 854-2539

Executive Director
Elaine Noonan, 42 Great George Street
Charlottetown, P.E.I. C1A 1J2 894-9211 (Bus.)
31 Emerald Dr.,Charlottetown C1A 2Y5 892-1498 (Res.)

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### Directors

#### Unit 1

Mr. Arthur Hudson O'Leary R.R. 3 C0B 1V0 853-2174
Mrs. Shirley Murphy, Miminegash C0B 1S0 853-3200

#### Unit 2

Mrs.Kathy Proude, 69 Harvard Street,Summerside
C1N 1P5 436-8198
Leonard Kelly, Kinkora C0B 1N0 887-2043

#### Unit 3

Fred Quinn, 23 Carvell Court,Charlottetown C1A 8K8 892-4410
Wanda Wood , Victoria C0B 1J0 658-2348

#### Unit 4

Harry MacConnell, Box 185, Georgetown C0A 1L0 652-2704
George MacDonald, St. Georges, Cardigan R.R.1 C0A 1G0 583-2262

#### Unit 5

Euclid Bernard, Wellington R.R. 3 C0B 2E0 854-2391
Mrs. Antoinette Arsenault, 156 Mill Rd.
Wellington C0B 2E0 854-2539

## School Board Chairmen

| | | | | |
|---|---|---|---|---|
| Unit | 1 | Harry MacWilliam, O'Leary | C0B 1V0 | 859-3105 |
| Unit | 2 | Lorne S. Ramsay, Hamilton, Kensington R.R. 5 | C0B 1N0 | 836-5330 |
| Unit | 3 | Barbara Macnutt, 106 Queen Elizabeth Dr. Charlottetown,P.E.I. | C1A 3A9 | 892-4505 |
| Unit | 4 | Waldo Taylor, Wood Islands | C0A 2J0 | 962-2046 |
| Unit | 5 | Euclid Bernard, Urbanville | C0B 2E0 | 854-2391 |

## Superintendents of Education

| | | | | |
|---|---|---|---|---|
| Unit | 1 | Dr. Thomas Hall, Box 57, Elmsdale, | C0B 1K0 | 853-2013 |
| Unit | 2 | Leonard Russell, Box 2500, Summerside | C1N 4L9 | 566-1613<br>436-2133 |
| Unit | 3 | Dr. Parnell Garland, Box 8600, Charlottetown | C1A 8V7 | 892-0281 |
| Unit | 4 | Ralph Stonefield, Box 700, Montague | C0A 1R0 | 566-1595<br>838-2944 |
| Unit | 5 | Paul Gaudet, Abrams Village Conseil Scolaire # 5 | C0B 2E0 | 854-2975 |

## Other

| | | |
|---|---|---|
| P.E.I. Department of Education, Box 2000, Charlottetown | C1A 7N8 | 892-3504 |
| P.E.I. Teacher's Federation,Box 6000 Charlottetown | C1A 8B4 | 569-4157 |
| C.S.T.A. 220-1140 Morrison Drive, Ottawa, Ont | K2H 8S9 | (613) 829-9108 |
| Holland College Weymouth St.,Charlottetown | C1A 4Z1 | 892-4191 |
| U.P.E.I. 550 University Ave, Charlottetown | C1A 4P3 | 566-0300 |
| Faculty of Education U.P.E.I. | C1A 4P3 | 566-0349 |

Melina Gallant, President Home and Schoool Association
P.O. Box 1012, Charlottetown, P.E.I. C1A 7M4

STANDING COMMITTEES P.E.I.S.T.A. 1986-87

EDUCATION AND CURRICULUM

| | | | | |
|---|---|---|---|---|
| Shirley Murphy C. | 1 | Miminegash, P.E.I. | C0B 1S0 | 853-3200 |
| Dr. Allen MacLean | 2 | 294 Gerri Lynn Court Summerside | C1N 4X1 | 436-3960 |
| Anna Duffy | 3 | Charlottetown R.R. 5 | C1A 7J8 | 676-2708 |
| Lorraine Crawford | 4 | 23 MacDonald Ave Montague | C0A 1R0 | 838-2449 |
| Alcide Bernard | 5 | Wellington | C0B 2E0 | 854-2584 |

FINANCE

| | | | | |
|---|---|---|---|---|
| Euclid Bernard C. | 5 | Urbanville Wellington R.R. 3 | C0B 2E0 | 854-2391 |
| Harry MacAusland | 1 | Alberton R.R. 1 | C0B 1B0 | 853-2041 |
| Harvey MacLeod | 3 | 4 Furgeson Dr. | C1A 7J6 | 569-2160 |
| Pat Hudson | 2 | P.O. Box 324 Kensington | C0B 1M0 | 886-2834 |
| Boyd Leard | 4 | Box 427 Souris | C0A 2B0 | 687-2216 |

NEGOTIATIONS

| | | | | |
|---|---|---|---|---|
| Wanda Wood C. | 3 | Victoria | C0B 1J0 | 658-2348 |
| Arthur Hudson | 1 | O'Leary | C0B 1V0 | 853-2174 |
| Basil Stewart | 2 | 211 Coronation Ave Summerside | C1N 2E4 | 436-4746 |
| George Matheson | 4 | Heatherdale Montague | C0A 1R0 | 838-4424 |
| Albert Gallant | 5 | St. Chrysostom Richmond R. R. 2 | C0B 1Y0 | 854-2003 |

RESOLUTIONS

| | | | | |
|---|---|---|---|---|
| Leonard Kelly C. | 2 | Kinkora | C0B 1N0 | 887-2043 |
| Harold Phillips | 1 | Ellerslie R.R. 2 | C0B 1J0 | 831-2585 |
| Fred Quinn | 3 | 23 Carvell Court | C1A 8K8 | 89 2-4410 |
| Alan Buchanan | 4 | Eldon, Belfast | C0A 1A0 | 659-2628 |
| Paul D. Gallant | 5 | Mount Carmel | C0A 2E0 | 854-3290 |

P.E.I. SCHOOL TRUSTEES' ASSOCIATION

INCORPORATED 1975

1986 ANNUAL MEETING

NOVEMBER 14, 15, 1986

PRINCE EDWARD HOTEL AND CONVENTION CENTRE

CHARLOTTETOWN, P.E.I.

# MINUTES OF THE
# P.E.I. SCHOOL TRUSTEES' ASSOCIATION
# ANNUAL MEETING
# NOVEMBER 14, 15, 1986

The Annual Meeting of the P.E.I. School Trustees' Association was held at the Prince Edward Convention Centre Friday and Saturday, November 14, 15, 1986. Forty-four members were registered, as well as, special guest Mr. Bill Kent, President of Canadian School Trustees Association.

President Fairley Yeo called the meeting to order and welcomed all present.

It was moved by Harold Phillips and seconded by Edith MacLean that the agenda be approved. Motion carried.

## 1984 ANNUAL MEETING MINUTES

It was moved by Kathy Proude and seconded by Shirley Murphy that the minutes of the 1984 Annual Meeting be adopted as circulated. Motion Carried.

## BUSINESS ARISING FROM MINUTES

As there was no business arising Mrs. Yeo presented her report.

## PRESIDENT'S REPORT

In Mrs. Yeo's report she outlined the highlights of the past year (the full address is found on page 24).

Bill Kent, President of Canadian School Trustees Association, outlined the role of the C.S.T.A. His comments included:

The purpose for C.S.T.A.
- to promote and protect public education across Canada
- to promote and protect the role of the school trustee and to protect to some extent the local autonomy of publicly elected school boards

C.S.T.A. exists
- to serve as an information exchange
- to provide professional development for school trustees across the country

...

C.S.T.A. exists
- to provide assistance to provinces where assistance is requested
- to bring together trustees from across the country at least once a year to our annual meeting and congress

In closing he expressed thanks to P.E.I. School Trustees' Association for their strong support to C.S.T.A. over the years.

He expressed great optimism regarding the upcoming Congress in Charlottetown.

Some discussion took place on the trustee election in 1987 in relation to Congress and the effect the timing of both events has on Island trustees. No clear consensus was reached.

COMMITTEE REPORTS:

NEGOTIATIONS

The Negotiations Committee Report was presented by Chairman Steve Driscoll, who moved the adoption of his report.

RESOLUTIONS

The Resolution Committee Report was presented by Chairperson Kathy Proude who moved the adoption of her report

FINANCE

The Finance Committee Report was presented by Chairman Euclid Bernard. Mr. Bernard commented on the financing of the Association and made reference to the difficulties experience during the last year. He moved the adoption of this report.

EDUCATION AND CURRICULUM

The Education and Curriculum Report was presented by Chairman Harry MacConnell who moved the adoption of his report.

BUDGET

The 1987-88 projected budget was presented by Euclid Bernard. It was moved by Euclid Bernard and seconded by Arthur Hudson that the Budget as presented be accepted. Motion Carried.

CONGRESS '87

In the absence of Barbara Macnutt, Chairman of Congress '87, Executive Director, Elaine Noonan, gave an update on the work of the Planning Committee for Congress. (Report found on page 40).

RESOLUTIONS

Leonard Kelly, Chairman of ResolutionsCommittee, assumed the chair for the presentation of the following resolutions.

RESOLUTIONS 1

It was moved by Harry MacConnell and seconded by Wanda Wood that:

> WHEREAS the need for specialized services is becoming more evident, i.e., library, guidance, gifted and counselling; and
> WHEREAS personnel working in these fields are a part of the pupil/teacher ratio; and
> WHEREAS this causes class sizes to increase to an unsatisfactory level;
> BE IT RESOLVED that all specialized services personnel be removed from the pupil/teacher ratio.

Motion Carried.

RESOLUTION 2

It was moved by Fairley Yeo and seconded by George MacDonald that:

> WHEREAS many studies and reports, including the "Ministerial Advisory Committee on Curriculum Report" of December, 1981 in P.E.I., have recommended a more favourable ratio for years 1 - 4 in the schools; and
> WHEREAS many primary classes have enrollments of approximately 30 pupils;
> BE IT RESOLVED that the P.E.I. School Trustees' Association request the Minister of Education to proceed with the necessary legislation to declare, at least grade 1, a special level in the system with an independent student-teacher ratio of 16- 1.

Motion Carried

RESOLUTION 3

It was moved by Arthur Hudson and seconded by Shirley Murphy that:

> WHEREAS it is a generally accepted statistic that 5 - 10 percent of a student population in a school have some sort of learning disability; and
> WHEREAS it is in the early school years that diagnosis and resource help are vital to help students cope with learning disabilities;
> BE IT RESOLVED that the P.E.I. School Trustees' Association request the Department of Education to provide a resource teacher (outside the pupil-teacher ratio) for each elementary school on the Island.

It was moved by Wanda Wood and seconded by Fairley Yeo that the resolution be amended to read "BE IT RESOLVED that the P.E.I. School Trustees' Association request the Department of Education to provide a sufficient number of resource teachers to meet the needs of children with learning disabilities at the elementary school level.

The amendment was carried and the original motion as amended was carried.

Lunch Break

RESOLUTION 4

It was moved by Shirley Murphy and seconded by Fairley Yeo that:

> WHERE AS , the funding for special education has been limited to the underachieving student and
> WHEREAS so much is expected of our gifted students
> BE IT RESOLVED that more emphasis be placed on development of challenging programs for our students with high intelligent quotients.

Motion carried.

RESOLUTION 5

It was moved by Fairley Yeo and seconded by Kathy Proude that:

> BE IT RESOLVED that P.E.I.S.T.A. urge the Minister of Education to provide the appropriate funding for the severely, multi-handicapped Special Needs children, and
> BE IT FURTHER RESOLVED that since the needs or problems of the severely multi-handicapped children are in part health or medically related, the Department of Education negotiate with the Department of Health and the Department of Community Services for their share of responsibility and support for the care of these children, and
> BE IT FURTHER RESOLVED that the Department of Education and the Government of Prince Edward Island assist school units in the establishment and implementation of appropriate programs to meet the needs of the severely multi-handicapped children.

It was moved by Bob Wilson and seconded by Fairley Yeo that the resolution be amended with the word "funding" be added to read:

> BE IT FURTHER RESOLVED that the Department of Education and the Government of Prince Edward Island assist school units in the establishment, implementation and "funding" of appropriate programs to meet the needs of the severely multi-handicapped children.

The amendment was carried and the original motion as amended was carried.

RESOLUTION 6

It was moved by Arthur Hudson and seconded by Fairley Yeo that:

> BE IT RESOLVED that P.E.I.S.T.A. request the Department of Education to make available a training program whereby Special Needs Teacher Aides could receive special training in order to become more effective in the delivery of programs and in the supervision and care of special needs children.

Motion Carried

RESOLUTION 7

It was moved by Fairley Yeo seconded by Harry MacConnell that:

> WHEREAS the Minister of Education has received the Rice Commission Report, the Paquette Report, the Wilkinson Review Committee Report and the Family Life Education Discussion Paper as well as the recommendations for implementation of these reports;and
> WHEREAS these studies contain many important recommendations for improvement in the delivery of our education system for all Island students;
> BE IT RESOLVED that the P.E.I. School Trustees' Association request the Minister of Education to take immediate action regarding the recommendations in the above mentioned reports.

It was moved by Wanda Wood and seconded by Bob Wilson that the resolution be amended to read:

> BE IT RESOLVED that the P.E.I. School Trustees' Association request the Minister of Education to take immediate positive action regarding the recommendations approved by P.E.I. School Trustees' Association in the above mentioned reports.

The amendment was carried and the original motion as amended was carried.

RESOLUTION 8

It was moved by Fairley Yep and Seconded by Harry MacConnell that:

> WHEREAS some concerns have been expressed in the past over the high expectations placed on teachers as to the level of volunteer involvement on provincial curriculum committees and the extra workload resulting; and
> WHEREAS many of their recommendations seem to go unheeded;
> BE IT RESOLVED that the Department recognize and give considerable attention to the in-depth involvement of teachers in curriculum formation.

Motion carried.

RESOLUTION 9

It was moved by Arthur Hudson and seconded by Shirley Murphy that:

> WHEREAS trustees are representatives of Employers as defined in the collective agreements with P.E.I.T.F. and C.U.P.E.;and
> WHEREAS trustees form part of the management team in the bargaining process; and
> WHEREAS trustees are the only unsalaried people at the bargaining table;
> BE IT RESOLVED that a per diem allowance be provided by Government in line with what other Government representatives are allocated for serving on various commissions.

Motion Carried.

RESOLUTION 10

It was moved by Harry MacWilliam and seconded by Wayne Locke that:

> Whereas School Boards are designated as the Employers and become an important part of government negotiating teams, and whereas, no provision is made for Boards to sign negotiated agreements;
> Therefore be it resolved, that the Department of Education make provision for School Board Chairmen to affix their signatures to all negotiated agreements.

Motion carried.

RESOLUTION 11

It was moved by Harry MacConnell and seconded by George MacDonald that:

> WHEREAS the province of P.E.I. is considering hosting the Canada Winter Games in 1991; and
> WHEREAS the legacy of such an undertaking would be of benefit not only to our school system and our children but to all Islanders
> BE IT RESOLVED that the P.E.I.S.T.A. support the Winter Games on P.E.I. and urge the Government to make that commitment.

Motion carried

RESOLUTION 12

It was moved by George Matheson and seconded by Fairley Yeo that:

> WHEREAS it is difficult if not impossible to guarantee fairness in all levels of evaluation of student progress and examinations ; and
> WHEREAS many of our high school graduates are awarded scholarships to University based on the marks achieved or awarded
> BE IT RESOLVED that more efforts be made to encourage a standard or uniform approach by teachers in relation to evaluation.

Motion Carried.

RESOLUTION 13

It was moved by Euclid Bernard and seconded by Paul Gallant that:

> WHEREAS the safety of our children on school buses is of the utmost importance; and
> WHEREAS traveling motorists are still too often disregarding stopped school buses displaying flashing red lights;
> WHEREAS school boards are finding it difficult to lay convictions on passing motorists; and
> WHEREAS the geographical boundries of each Regional Unit in the province are such that a motorist can cross through three school Units within one hour;
> BE IT RESOLVED that the P.E.I.S.T.A. ensure that the department of Education allocates enough additional funds in their 1987-88 budget to supply the money required for all Regional Administrative Units on the Island to have school buses equipped with stop arms;

Motion Carried.

RESOLUTION 14

It was moved by Euclid Bernard and seconded by Paul Gallant that:

> BE IT RESOLVED that the Department of Education allocate the necessary funding for all school boards in their 1987-88 budget to install the amber yellow light system on all school buses in the province.

Motion Carried.

RESOLUTION 15

It was moved by Dan MacLean and seconded by Shirley Murphy that:

> Whereas a number of the driving public continue to go through the flashing school bus lights when children are being dropped off or picked up, and whereas bus drivers have difficulty in noting the license number of these vehicles as they do not have a front license plate,
> Therefore, be it resolved that in future two license plates be required on vehicles registered in this province.

Motion Carried.

RESOLUTION 16

It was moved by Harold Phillips and seconded by Harry MacWilliam that:

> Whereas there have been incidents in the past few years where school bus drivers have suffered heart attacks or have had open heart surgery and whereas the safety of the students must be foremost in our minds;
> Therefore, be it resolved that the Minister of Education in cooperation with the Minister of Highways set up regulations governing their fitness to drive a school bus.

Motion Carried.

RESOLUTION 17

It was moved by Harry MacWilliam ans seconded by Shirley Murphy that:

> WHEREAS the safety of students must be foremost in our minds,
> THEREFORE, be it resolved that the Minister of Education in cooperation with the School Units and Minister of Highways set up a testing system whereby school bus drivers would be required to take driving test when so requested by the School Board.

Motion Carried.

RESOLUTION 18

It was moved by Harold Phillips and seconded by Dan MacLean that:

> Whereas the safety of students must be foremost in our minds,
> Therefore, be it resolved that the Department of Education in cooperation with Dept. of Employment & Immigration set up a program whereby they will send substitute bus drivers to the Bus Driver's course in Masstown.

Motion Carried.

RESOLUTION 19

It was moved by Shirley Murphy and seconded by Arthur Hudson that:

> Whereas some Units are operating school buses which are over 14 years old and the safety of the students must be foremost in our minds,
> Therefore, be it resolved that the Minister of Education in cooperation with the Units formulate guidelines for buses with a view to alleviating this problem.

Motion Carried.

RESOLUTION 20

It was moved by Harry MacWilliam and seconded by Shirley Murphy that:

> Whereas the problem of stolen gas is of concern to the School Boards,
> Therefore, be it resolved that marked gas with a distinct color be made available for school buses and other Board owned vehicles.

Motion Carried.

RESOLUTION 21

It was moved by Harry MacWilliam and seconded by Fairley Yeo that:

> WHEREAS, increases in employees' salaries are continuously being negotiated, and whereas, trustee remuneration remains fairly constant,
> THEREFORE BE IT RESOLVED, that the Department of Education ensure that the trustee remuneration be constantly increased so as to achieve the level of comparable remuneration offered other Education agencies.

Motion Carried.

RESOLUTION 22

It was moved by Fred Quinn and seconded by Bob Wilson that:

> WHEREAS it is imperative that the Chairman of the Regional Administrative Units and the President of the Provincial Trustees Association be constantly aware of all aspects and issues facing the Educational system on Prince Edward Island and attend a large number of meetings representing the Board/Association,and
> WHEREAS a constant effort must be maintained by all trustees to help keep pace with new and innovative changes and ideas in the Education network with strong leadership from the Unit chairman, and association President;
> WHEREAS the increasing incidental costs for trustees to attend Board and committee meetings becomes a heavy strain on the basic $18,000. per year allocated to each Administrative School Board.
> BE IT RESOLVED that the Provincial Government be strongly urged to allocate funding to offset expenses incurred by the Chairperson of the respective Boards and the President of the Association, this funding to be allocated over and above the amount allocated for trustee remuneration.

Motion Carried.

RESOLUTION 23

It was moved by Dan MacLean and seconded by Harry MacWilliam that:

> Whereas the present system of allocating capital dollars to the Units does not adequately meet the needs,
> Therefore, be it resolved that the Minister of Education in cooperation with the Units review the formulae so as to ensure that emergency situtions i.e. roof replacement,will be adequately covered and a contingency fund be set up for expensive capital equipment.

Motion Carried.

RESOLUTION 24

It was moved by Harry MacWilliam and seconded by Shirley Murphy that:

> Whereas School Boards are expected to provide appropriate services to children with a wide range of special needs, and whereas meeting these needs frequently requires specialized equipment and programs which are costly;
> Therefore, be it resolved that the Minister of Education draw up a policy of total funding of programs and services for exceptional childen so as to ensure a measure of consistency across the Province.

Motion Carried.

RESOLUTION 25

It was moved by Harold Phillips seconded by Wayne Locke that:

> Whereas there has been a move on the part of CUPE to have the Minister of Education change the present School Act to include non-instructional staff of all school units who work less than 20 hours per week or who are substitutes to be covered by the Union,
> Therefore, be it resolved that the Minister of Education not permit any change, to the present act which would have those presently not covered by the Union become a part of it.

Motion Carried.

RESOLUTION 26

It was moved by George MacDonald seconded by Lorraine Crawford that:

> BE IT RESOLVED that the position of Language Arts Consultant within the Department of Education be filled immediately.

Motion Carried.

RESOLUTION 27

It was moved by Wanda Wood and seconded by Steve Driscoll that:

WHEREAS Young Canada Television/Telejeunesse Canada (YCT/TJC) is a non-profit corporation which has applied to the CRTC for a licence to provide a national television service offering French and English programming to Canada's children and youth, and
WHEREAS YCT/TJC will offer non-violent, non-sexist programing with a high proportion of Canadian content, and
WHEREAS parents and educators have concerns about the current level of violence and commercialization found in programming aimed at children.

THEREFORE BE IT RESOLVED that the P.E.I.S.T.A. ask C.S.T.A. to publicly support YCT/TJC's application for licencing. by presenting an intervention to the CRTC licence hearings, and
BE IT FURTHER RESOLVED that the Canadian S.T.A. convey its support by sending letters of endorsement to:

1. The CRTC, encouraging the granting of the licence;
2. The Minister for Communications, Hon. Flora MacDonald, conveying appreciation of her support to date, and urging continued support;
3. The major cable companies in Canada, urging them to enter into agreements with YCT/TJC to carry this service on their basic bands.

Motion Carried.

RESOLUTION 28

It was moved by Harry MacConnell and seconded by George MacDonald that:

WHEREAS the P.E.I. Government has investigated and invited participation in a provincial insurance plan
BE IT RESOLVED that the P.E.I.S.T.A. support the concept and urge Boards to take advantage of the invitation to participate.

Motion Carried.

It was moved by Arthur Hudson and seconded by Wanda Wood that approval by given to accept two late resolutions. The 2/3 majority necessary for acceptance was received. Motion Carried.

LATE RESOLUTION # 1

It was moved by Harold Phillips and seconded by Wanda Wood that:

> WHEREAS 1987 is a special year for Island trustees in that we are hosting our national conference; and
> WHEREAS almost half of our trustees will not know whether they will be elected for another term; and
> WHEREAS Boards cannot register trustees who will not be serving trustees in July.
> BE IT RESOLVED that efforts be made to change the date of trustee elections in 1987.

After some discussion it was agreed the resolution was redundant and the resolution was withdrawn by the mover and seconder.

LATE RESOLUTION # 2

It was moved by Fairley Yeo and seconded by Fred Quinn that:

> WHEREAS recent developments in some Canadian provinces indicate a concentrated effort to have teachers become members of school boards; and
> WHEREAS on Prince Edward Island teachers agreements are negotiated provincially;
> BE IT RESOLVED that teachers employed in the province of Prince Edward Island be declared ineligible to run for the office of school trustee.

Motion Carried.

President Yeo returned to the chair and called on Harry MacConnell to present a Notice of Motion for a change in the Constitution. This motion to be debated at the next meeting of the P.E.I. School Trustees' Association membership.

# NOTICE OF MOTION

## CONSTITUTION CHANGES

(a) Duties of the President

The President shall, if present, preside at all meetings of the Association, the Board of Directors and the Executive, shall sign all documents which require the signature of the President, shall perform all duties incident to the office, and shall have such other powers and duties as may, from time to time, be assigned to the President by the Association or the Board of Directors.

(b) Duties of the Vice-President

The Vice-President shall be vested with all the powers and shall perform all duties of the president in the absence or inability or refusal to act of the president. The Vice-President shall also have such other powers and duties as may, from time to time, be assigned by the President or the Board of Directors.

(c) Duties of the Secretary

The Secretary shall issue, or cause to be issued, notices for all meetings of the Association and of the Board, when directed or required to do so; shall have charge of the seal and of the minute books of the Association; shall sign, with the president or other signing officers of the Association, such instruments as require the signature of the secretary; and shall perform such other duties as the terms of appointment call for or as the Board may, from time to time, properly require of the Secretary.

The Secretary shall be responsible for ensuring all correspondence is properly dealt with in a proper manner according to the direction of the Association.

The Secretary shall keep or cause to be kept, a book or books wherein shall be recorded:

(i) A copy of the Act of Incorporation of the Association and of the Constitution and Policies of the Association.

(ii) The names and addresses of all member boards, trustees, honorary members and honorary life members of the Association.

NOTICE OF MOTION (CONT.)

PAST PRESIDENT

The Past President shall be director from the local Board he/she serves.

SPECIAL MEETINGS

Special meetings of the Board of Directors shall be called by the President as a result of a request in writing to the President or Executive Director by any three members of the Board. Such request shall state the business in respect of which it is desired to hold a meeting.

QUORUM

A quorum is required for all motions of business. For a meeting of the Board of Directors, a quorum shall consist of not less than 50% of the directors. For a meeting of the general membership of the Association, a quorum shall be not less than 20 members.

If a quorum is not obtained, the next meeting shall be held not earlier than seven days and not later than 14 days and the quorum shall be the number in attendance at the second meeting.

This should be included in the Constitution Article VI - 602

In the event that an elected position, other than the President, becomes vacant during the term of office, the position shall be filled for the remainder of the term by an election by the Board of Directors.

- Include in Constitution - Article I

Executive Director - the chief executive officer of the P.E.I. School Trustees' Association.

POLICY

Harry MacConnell reported that the Policy Committee had prepared a working paper on policy for the School Trustees' Association which has been sent out to all Boards. He reported that his committee had met and reviewed responses from Boards and has prepared a position paper. He distributed copies to all present.

The meeting was adjourned 3:20

## PRESIDENT'S REPORT

Fairley Yeo

This past year has been a time of great learning for me. Having been active in S.T.A. activities previously, I learned quickly that I had to look at times, from a different perspective and I have found my present involvement a stimulating new challenge.

I believe that your trustees association is in a unique position to contribute to the process of fostering dialogue among the major players in the setting of education policy in Prince Edward Island. I would like to see in the years ahead a successful continuation of a consultative process of trustees, parents, teachers and administrators from across the Island which will lead to cooperative undertakings in the promotion and development of education in this province.

For some here today, this year will mark the completion of your formal commitment to school trusteeship as we face an election in the spring. For the others who will continue, I ask you to stop for a moment and make a renewed commitment - take the time to re-examine our goals, anticipate new ideas and renew our resolve to tackle the many facets of education.

Following the election, many new trustees will busily strive to learn about trusteeship and the educational enterprise.

Undoubtedly, the Association will be called upon to explain the part it plays in trusteeship. Now might be a good time to look at the Association, examine its operation, and see how well we are fulfilling our mission and achieving our goals.

As an Association, our mission is to promote high quality schooling for all and assist member boards and member trustees in achieving excellence in education. From its very beginnings, the Association recognized the need for the sharing and discussing of educational matters, the trends and changes that occur, the concerns and problems that need attention, and the need for unity in seeking solutions or new directions.

This is still a high priority and opportunities for sharing and finding solutions come through our annual convention, workshops and seminars sponsored each year by the Association, and committee work.

These committees include our standing committees on: Negotiations, Finance, Resolutions, and Education and Curriculum in addition to our special Ad Hoc committees. In addition, trustees recognized in the Association's early years the need to work with government to help form the direction of education in the province. Presently, the successful resolutions at the annual meeting become policy of the Association and the basis of a report that will be discussed with the Minister of Education.

I want to comment here how appreciative I am of the ready accessibility of our former Minister, Mrs. Bagnall to myself and to our Association, and I'm sure we will continue this close partnership with Hon. Mrs. Brown. We have already met with our new minister on three different occasions and we as Islanders are qiven that opportunity more than is found in most provinces.

This year with the election of a new government, we have tried to establish greater contact with our members of the legislative assembly. I believe it is important that we keep them apprised of the Association, its mission, its membership and interest. We must continue to indicate our willingness to discuss and share association positions with them. I would ask you to think about methods of developing a process to ensure that each M.L.A. is kept current on educational issues.

Our Executive Director keeps in close contact with the department officials and other organizations to exchange information. One of our goals is to develop public awareness of education matters. We need to develop public understanding of trusteeship, our schools and their operation, and an understanding of the major educational issues and how they impact the students in Prince edward Island.

Another area where we would like to be able to do more work is in the development of election awareness materials and in a promotional campaign. However, we need money to do that but I believe if we all put a little extra effort forth we as trustees can create much public awareness of the system and the process established for public involvement.

Perhaps today we should widen our prespective on education and become more broad minded. All aspects of education are intertwined and one cannot work on a single goal. Trustees from various units should always be talking and sharing as well we must "talk with" and "listen to" teachers. I believe it is important to work together because sometimes what damage occurs to one occurs to the other. Because of recent events locally and nationally I sense a concern that teachers and trustees are not always working together, I hope we as trustees have the personal conviction that we have the skills, attitudes and values to be good at what we do. If we are able to exhibit that confidence than we won't accept the inevitable rejections that come our way.

I believe our Association should be able to impact on education at the provincial level. However we cannot do it without support, involvement and indeed encouragement from you,our members and our member Boards. To me, it is

very clear that our accomplishments result from the collective effort that an association makes possible. Indeed if it is criticized it is you who are being criticized. It is also clear, in my opinion, that we need a strong and viable trustee association. An Association is molded by a cooperative, collaborative approach, one that encourages the involvement of all its members in order that they might better understand, and support, its goals and objectives.

And so I urge you to become involved, to not take our association for granted. I urge you to take an active role in helping us determine our future direction. For it is through such commitment, through interaction, through the mingling of ideas, through the sharing of constructive criticism, that we will ensure the existence of a viable and strong association. And this is indeed the kind of association that trustees will need to help us survive and prosper during the trying and difficult times ahead.

To outline briefly for you some of the highlights of our years activities I will just mention some areas in which we were involved. You will be hearing from my committee chairmen in a few minutes and I will leave it to them to cover the committee activities.

Before I get into specifics I would like to say that the past year was a rather difficult one. Of course you remember a change in executive positions at the beginning left us without the experience of a past-president on our executive and it was not until December that our full executive was in place. Then in April our secretary resigned and a replacement was appointed.

We had a rather exceptional year in that we hosted a national conference, a regional conference and are in the midst of planning for our major Congress. Believe me the time involved in much more than you can imagine.

In February the Atlantic conference was held with the theme centering on "Trustee Effectiveness". We were pleased to have the director of the Alberta Educational Services branch of Alberta School Trustees Association, Mr. Al Cleveland, as our resources person. In addition representatives from our Department of Justice conducted a one and one half day session on the topic of Child Abuse,as well,we were honored with an address by U.P.E.I. President.,Dr. C.W.J. Eliot. In fact that over 90 trustees from our Atlantic region were able to get together in such a successful conference is a healthy sign.

The C.S.T.A conference for negotiators was hosted by the P.E.I.School Trustees' Association in July. We have received many letters of accomodation for its success and I should here pass out accolades to our Executive Director not only for her work in organizing it but for representing P.E.I. at the table.

I believe as well that it was the first time we were able to attract members from our Department of Education and they look forward to attending the next one.

As we look ahead to Congress'87, I'm sure you are aware that much has already been done and we will hear from Chairman Barbara Macnutt, a little later today.

During the year your executive held two meetings with the Board Chairman, and Superintendents. These provided very extensive discussions, and while not all was agreeable, they served a very useful purpose. We also met with the executive of the P.E.I. Teachers' Federation, representatives of Smoke Free Space for Kids and Island Computer Center. As your representative I attended the Annual Meeting of the P.E.I. Federation of Home and School.

Trustee representatives on the Wilkinson Review Committee attended our Board of Directors meetings on two occasions and kept us up to date.

We were involved in our usual activities in relation to the Forum for Young Canadians and had eight students attending sessions during the year. Our Executive Director was appointed as a Trustee of the Foundation which is responsible for that program and we are proud of her appointment.

As well we were again co-sponser of the P.E.I. Education Leadership Seminar with the P.E.I. Teachers' Federation. We are happy that these seminars will continue.

As your C.S.T.A. director I was pleased to be able to attend on your behalf, two meetings of their Board of Directors. A new fee schedule was adopted and while initially it will cost us a lettle more than previously, the membership fee structure is more equitable and more acceptable to the larger provinces. In regard to C.S.T.A. I am sorry to have to advise you that everyones friend Mr. C.H. Witney will be retiring in the new year. I know all trustees will miss him dearly. He was a true friend to all of us as he has given much of his life time for trusteeship and for education.

One of the biggest eye openers I experienced during this year as President was attending the Futures Direction on Education Conference,in Mont St. Marie, Quebec. I realize how important it is that we as trustees, and parents keep well informed on just what is happening in our system.

Committees

Just to name some of the committees where trustees were represented. They are: Supervisory Salary Consultation Committee, Citizens Council on Drug Abuse, Canadian Learning Materials, Substitute Teacher, In Service Training Assistance,

Sabbatical Leave, Teachers Gratuity, and the Interpretation Committee. I thank those of you who served as our representatives.

I would like to make a special plea here, if I may. It is very important to us to have representatives not only on these committees but on all our committees. We have had some embarrasing moments in the past when one or several of our representative have not attended pre-arranged meetings even with the Minister. May I ask you if you cannot attend please find a substitute or advise your committee chairman or our staff.

We have increased the number of editions of our Newsletters and we are still asking for more input from you. It is a great opportunity to share ideas, program and information with your fellow trustees. It along with the new C.S.T.A. Tabloid will serve as great vehicles for provincial and national developments.

Finally I would like to say that we have developed a continuing communication link with our Minister of Education and our Government. I believe it is important that we keep our M.L.A.'s up to date on what is going on in our schools, and what our needs and expectations are. We can all play a part in developing that link.

The opportunity to work with such a broad spectrum of dedicated and competent individuals in our everyday dealings at the provincial and local levels is a rich experience and in its way it is a positive comment on the continuing development of quality education on Prince Edward Island today.

There are still opportunities facing the Association and much more that trustees would like to see done. Pursued positively and cooperatively, our high expectations can keep the Association alive and responsive to the changing educational scene. However, let us pause and catch a breath before all the new high energy is elected to trusteeship, and remind ourselves how much we have achieved through "association". We must set directions that will unify trustees in our quest to shape a worthwhile future for Prince Edward Island children.

# NEGOTIATIONS COMMITTEE REPORT

The Negotiations Committee consisted of:

| | | | |
|---|---|---|---|
| Arthur Hudson | Unit | 1 | |
| Estelle Perry | Unit | 2 | |
| Steve Driscoll | Unit | 3 | Chairman |
| George Matheson | Unit | 4 | |
| Albert Gallant | Unit | 5 | |

The report of the Negotiations Committee of the P.E.I. School Trustees' Association for the year 1985-86.

It was noted in the Annual Report of this committee last year that the C.U.P.E. agreement could well go to arbitration because of the excessive demands being made by the C.U.P.E. team. The negotiations did in fact break off on September 11, 1985, and a conciliation officer in the person of Mr. Wayne MacKinnon was appointed. At this point a number of items, including wages and numerous clauses regarding technological change, sexual harrassement and felixible hours were still outstanding.

Conciliation efforts soon reached an impasse and the negotiations went to an Arbitration Board. The appointments to the Board were: Chairman - L.W. Brammer; Member - Edward (Ted) Crockett; Member - Michael Sullivan. The hearings were held on January 30, and 31, 1986. A majority decision was reached with Michael Sullivan giving a minority report on the items regarding technological change.

The agreement with C.U.P.E. is a two year agreement but expires June 30, 1987. The monetary award was 8 per cent - 85-86; 4 per cent - 86-87. Two or three new clauses included: Articles 40, 41, and 42, dealing with a Deferred Salary Leave Plan, Employee Rights and Sexual Harrassment were negotiated into the agreement as new articles.

In addition I urge you to become familar with the terms of C. 6 and D. 6 in regard to the possible long range effects of these articles.

My committee met twice with Superintendents and Board Chairmen to review proposals and get reactions,and again to review all changes when the arbitration ruling was made. I thank particularly: Alan Savidant, Elaine Noonan and Arthur Hudson, who worked many hours on our behalf and attended 33 negotiation sessions. Negotiations will begin again with C.U.P.E. and P.E.I. Teachers' Federation before too long.

For my successors I would recommend that the management team begin now and prepare a thorough package for presentation to the Government members well in advance of the initial meeting with either Teachers' Federation or C.U.P.E. Trustee members on the committee should meet with their Boards to discuss issues of concern. It is an important committee and I cannot stress the need for the elected person to be aware of all requests and items being debated.

Respectfully submitted,

Steve Driscoll

# RESOLUTIONS COMMITTEE REPORT

The Resolution Committee for 1985-86 was comprised of:

| | | |
|---|---|---|
| Clovis Doucette | Unit 1 | |
| Kathy Proude | Unit 2 | Chairperson |
| Fred Quinn | Unit 3 | |
| Alan Buchanan | Unit 4 | |
| Alcide Bernard | Unit 5 | |

The Committee was very busy, and put a lot of hours into the resolutions that were presented at the Annual Meeting. There seems to have been some strong criticism on the number of resolutions and how they were presented.

However, I feel it should be noted by all concerned, that out of forty-three resolutions presented, thirty-one were carried, only five defeated, one did not get on the floor, and six were by-passed because of the Paquette Report. This was unfortunate because our representatives on that Review Committee were seeking guidance from us on those issues.

The Resolutions Committee presented the resolutions to the Minister of Education, Leone Bagnall and Gar Andrew on Tuesday, December 10, 1986. I had asked Mrs. Yeo to chair the meeting on my behalf. I thank her for the fine job she did. Each Resolution was reviewed separately. The general response of the Minister was positive.

The Minister advised that she would send letters of support to the various agencies and Departments where required.

Letters were sent out to the Departments of: Justice, Health and Social Services and Transportation and Public Works, in regard to those resolutions which are not within the total jurisdiction of her Department.

Such as Resolutions No #'s 1, 2, 5, 23, 24, 25, and 28. The remaining resolutions are in the process of being addressed or fall under the Paquette Report.

In summary, I would like to thank my committee members and our Executive Director for their guidance, for having been a "first" year trustee, director and chairperson, they were definitely and irreplaceable assett to me.

I would also like to thank Harry MacWilliam for chairing the Resolutions portion of the meeting.

At this time I would like to explain why I am not chairing the Resolutions again this year. Due to an illness that took me out of commission at a crucial point in the committee's organizational meetings of the 1985-86 Resolutions Committee, I was replaced by Leonard Kelly, Unit 2, and I thank him very much. However, I plan to meet the challenge head on in 1987.

Respectfully submitted,

Kathy Proude, Chairperson

# FINANCE COMMITTEE REPORT

The Finance Committee consisted of:

| | | | |
|---|---|---|---|
| Jack Rochford | Unit | 1 | |
| Lorne Ramsay | Unit | 2 | |
| Harvey MacLeod | Unit | 3 | |
| Stephen Pottie | Unit | 4 | (replaced by Boyd Leard) |
| Euclid Bernard | Unit | 5 | Chairman |

As chairman of the P.E.I. School Trustees' Association Finance Committee for 1985-86, I am pleased to present this report.

While we finished the year with a deficit of only approximately $300.00 along with the inherited deficit of $700.00, it was not easy to stay within budget allotments. While I convened three meetings of my committee, we never did have full representation and at one meeting only one member other than myself. This made my work quite difficult but with the help of the S.T.A. Executive we were able to meet our financial guidelines.

I would like to thank the executive for involving me in meetings with the Minister and Premier where we discussed in depth our financial picture.

The committee met on October 9, October 25, and December 30, 1985. We prepared our 1986-87 budget which was presented and accepted at our last annual meeting. Prior to that we had met with the Minister of Education to discuss what prospects financially,we could anticipate for the coming year.

We took a long hard look at the cost of negotiations over recent years and it was agreed to outline those variations and inconsistencies of costs to the Minister. This in part helps to explain our problem in budgeting and why we faced a deficit position this year. We also reviewed the priorities of S.T.A. and allocated about 60 per cent of our budget for salaries which is still well below the percentage paid to the salary portion of the Board budgets.

In December I met with the Executive to review the financial position of S.T.A. at mid year. While we were well over half our budget we did forsee a possible balancing for the remainder of the year with the contingency fund being used and a profit from the Atlantic Conference being realized. Our interest revenue would be less this year because we did not receive all our money until mid winter and as well interest rates were lower.

We were helped out by the Department of Education in that they did agree to pay the actual mileage costs for our trustee representatives on the bargaining team.

...2

A letter was forwarded to my committee members in May, outlining the financial position at that time and I felt it unnecessary to call a meeting of our committee. I hope no one was upset that we didn't have to call another meeting.

The books were audited by Mr. Fred J. Weatherby, Director of Audit Services, Department of Finance.

I thank you for your confidence in me and for your support and I hope the 1986-87 committee will be successful in developing and obtaining funds for a budget which will provide for the efficient operation of our Association.

Respectfully submitted,

Euclid Bernard

# P,E.I. SCHOOL TRUSTEES' ASSOCIATION

## FINANCIAL STATEMENT

### June 30, 1986

| | BUDGET | | EXPENSES |
|---|---|---|---|
| Advertising | $ 300.00 | | $ |
| Annual Meeting | 200.00 | * | 402.41 |
| Atlantic Conference | 100.00 | ($1,385.80cr.) | |
| Conference Expenses | 4,800.00 | | 4,596.04 |
| Copying | 2,000.00 | | 1,787.90 |
| Committee Work & Public Relations | 350.00 | | 486.71 |
| Contingency Fund | | | 1,000.00 |
| Executive Meetings | | | 327.52 |
| Honorarium | 1,200.00 | | 1,200.00 |
| Insurance | 100.00 | | 128.00 |
| Legal Fees and Professional Services | 500.00 | | 504.95 |
| Membership Fees | 2,900.00 | | 3,055.00 |
| Miscellaneous | 500.00 | | 178.91 |
| Negotiations | 1,800.00 | | 2,392.15 |
| Office Furniture | 400.00 | | 400.00 |
| Office Supplies | 700.00 | | 172.69 |
| Postage | 1,000.00 | | 800.38 |
| Printing | 600.00 | | 1,083.59 |
| Professional Development | 600.00 | | 382.62 |
| Repair | 100.00 | | 439.05 |
| Salaries and Benefits | 42,229.26 | | 40,519.00 |
| Seminar | 100.00 | | 2,760.29 |
| Subscriptions & Publications | 300.00 | | 201.20 |
| Service Charge | 150.00 | | 183.36 |
| Telephone | 1,500.00 | | 1,932.33 |
| Travel (In-Province) | 5,000.00 | | 5.380.00 |
| Travel (out of Province) | (In Conf. Expense) | | |
| | $67,429.26 | Total Expenses | $70,314.10 |

REVENUE

| | | |
|---|---|---|
| Government & Board Grants | $62,500.00 | |
| Goverhment (Negotiations) | 2,445.00 | |
| Interest | 1,335.85 | |
| Total Revenue | | $66,280.85 |
| Excess of Expenses over Revenue 1986 | | $(4,033.25) |
| Outstanding Balance June 30, 1985 | | 710.33 |
| Outstanding Balance June 30, 1986 | (Deficit | $(4,743.58) |
| Income form other sources (Note # 1) | | $ 3,683.32 |
| Ending Cash Balance | (Deficit | $(1,060.26) |

Financial Statement _ continued

| | | | |
|---|---|---|---|
| Note # 1 | | | |
| Atlantic Conference | $1,385.80 | | |
| Loan (Contingency Fund) | 2,000.00 | | |
| C.S.T.A. Congress '87 | 500.00 | | |
| C.S.T.A. Negotiators Conf. | 600.00 | $4,485.80 | |
| Additional Expenses | | | |
| C.S.T.A. Congress '87 | $ 204.48 | | |
| C.S.T.A. Negotiators Conf. | 598.00 | 802.48 | |
| Balance | | | $3,683.32 |
| Outstanding to C.S.T.A. | $ 297.52 | | |
| Contingency Fund Balance June 30, 1986 | $141.51 | | |

BANK RECONCILIATION

As of June 30, 1986

| | | | |
|---|---|---|---|
| Bank Balance | $ 1,415.11 | Book Balance | $ (1,060.26) |
| Outstanding cheques | | | |
| 793 - $351.90 | 802 - $ 60.00 | | |
| 794 - 131.86 | 806 - 30.01 | | |
| 796 - 443.03 | 807 130.73 | | |
| 799 - 60.00 | 808 44.30 | | |
| 800 1,079.80 | 809 143.74 | | |
| | 2,475.37 | | |
| | $(1,060.26) | | $ (1,060.26) |

| ADDENDUMS | INCOME | EXPENSES | | |
|---|---|---|---|---|
| Annual Meeting | $3,365.00 | $3,767.41 | $ 402.41 | Dr. |
| Atlantic Conference | 6,386.00 | 5,000.20 | 1,385.80 | Cr. |
| C.S.T.A. Congress | 500.00 | 204.48 | 295.52 | Cr. |
| C.S.T.A. Negotiators Conference | 600.00 | 598.00 | 2.00 | Cr. |

TO: Directors
P. E. I. Association of School Boards

I have examined the books and records of the P. E. I. Association of School Boards for the year ended June 30, 1986. My examination included tests of the accounting records and such other auditing procedures as was considered necessary.

In my opinion, the Statement of Revenue and Expenses present fairly the financial operations for the year.

Respectfully submitted,

P. J. WEATHERBY, B. COMM., C.M.A.

## EDUCATION AND CURRICULUM COMMITTEE REPORT

The Education and Curriculum Committee consisted of:

| | | |
|---|---|---|
| Shirley Murphy | Unit 1 | |
| Pat Hudson | Unit 2 | |
| Miriam Lank | Unit 3 | |
| Harry MacConnell | Unit 4 | Chairman |
| Paul Gallant | Unit 5 | |

We held several meetings, i.e.

Dr. Allan Hammond - Director of Programs and Implementation - Department of Education. -
He presented an overall picture of the working of his division within the department, courses being over-hauled and the process used in reviewing existing courses in the system.

Wilkinson Report -

Recommendations were forwarded to the Government of Prince Edward Island to take immediate steps to implement the positive steps of this report, with appropriate additional funding.

Committee Structure -

Dealt with the overall committee make-up of the five Unit Boards.

P.E.I. Teachers' Federation -

- I also sat in on the Annual Meeting with the executive of the P.E.I. Teachers' Federation.
- In general it was felt that more in-depth participation by the teachers would assist in the establishment of new courses.
- We experienced surprise and concern over the lack of commitment by teachers to a better system of evaluation of students papers.
- My committee support the immediate appointment of a Language Arts Consultant by the Department of Education.

As chairman of the Education and Curriculum Committee I attended
- The Canadian Learning Materials Centre Conference, Summerside
- Served on the Committee to Study Service Gratuities
- Canadian Literatures series featuring - Milton Acorn.

To Elaine Noonan, our Executive Director, we extended our congratulations on her appointment as a trustee to the National Foundation for the Forum for Young Canadians.

As a personal note, due to the expanding services demanded by parents from to-days School Boards - it is essential that we strive for the utmost cooperation between teachers, School Boards, their professional staff, School Trustees' Association, University of Prince Edward Island to demonstrate the fact education goes beyond the Department of Education, and other Government Departments should absorb their fair share of the increased cost of education in this province.

I would like to thank the committee members, P.E.I. School Trustees Association Board of Directors and our Executive staff for their support during the past year.

Respectfully submitted,

Harry MacConnell, Chairman

## POLICY COMMITTEE

The Policy Committee consisted of:

| | |
|---|---|
| Steve Driscoll Chairman | Unit 3 |
| Edith MacLean | Unit 2 |
| George MacDonald | Unit 4 |
| Paul J. Richard | Unit 5 |
| Arthur Hudson | Unit 1 |
| Fairley Yeo | Unit 1 |

Although there has been considerable discussion over the last number of years regarding the need of a Policy Manual for the P.E.I. School Trustees' Association it actually began in a formal manner at the June 27, 1985 Board of Directors meeting when the Directors compiled a list of items that they felt should be addressed through policy, procedure, etc. A Policy Committee comprising three members of the Board was established after this meeting and began working toward this goal.

The first several meetings of the committee involved getting the items to be addressed down on paper. This paper when completed became Working Paper # 1. The next meeting involved reviewing those items and refining, changing, adding or deleting where necessary to arrive at Working Paper # 2. At this point other Directors and members of the executive were asked for their input and further refinements were done. This was completed at a June 1986 meeting and became Working Paper # 3, which our Directors took back to their respective Boards for further input. It was also decided at the June 1986 meeting that after we have incorporated any further suggested changes in the working paper it would be necessary to break the paper down into procedures, policies and constitutional changes.

It is the wish of this committee that the respective Boards would provide their input by the end of September 1986 so further changes can take place prior to our Annual Meeting in November. I want to express my thanks to the Committee members, our President, our Executive Director, our Secretary and to all my fellow Directors for their help over the past year.

Respectfully submitted,

Steve Driscoll, Chairman

## BUDGET PROJECTION

| | BUDGET 1986-87 | BUDGET 1987-88 |
|---|---|---|
| Annual Meeting | $ 200.00 | $ 500.00 |
| Advertising | | 500.00 |
| Conferences Expenses | 1,600.00 | 4,000.00 |
| Committee Work | 250.00 | 300.00 |
| Contingency Fund | 3,000.00 | 2,000.00 |
| Copying | 2,500.00 | 2,500.00 |
| Executive Meetings | 500.00 | 500.00 |
| Honorarium | 1,200.00 | 1,500.00 |
| Insurance | 120.00 | 132.00 |
| Legal Fees and Professional Services | 200.00 | 600.00 |
| Membership Fees (C.S.T.A.) | 3,234.14 | 3,200.00 |
| Miscellaneous | 200.00 | 200.00 |
| Negotiations - Spring '87 Meetings Mileage | 900.00 | 2,000.00 |
| Office Furniture and Equipment | 500.00 | 500.00 |
| Office Supplies | 900.00 | 1,100.00 |
| Postage | 1,200.00 | 1,320.00 |
| Printing | 500.00 | 800.00 |
| Professional Development - Staff and Executive | | 1,000.00 |
| Public Relations | 500.00 | 500.00 |
| Rent | 1,400.00 | 1,400.00 |
| Repair | 300.00 | 300.00 |
| Seminar (E.L.S. and other) | 150.00 | 500.00 |
| Service charge | 200.00 | 175.00 |
| Subscriptions and Publications | 250.00 | 300.00 |
| Telephone | 2,000.00 | 2,200.00 |
| Travel (In-province ) | 5,000.00 | 6,500.00 |
| (Out-province) | 1,650.00 | 4,000.00 |
| Operating Expenses | $28,454.14 | $38,527.00 |
| Salaries and Benefits | 44,160.00 | 46,800.00 |
| | $72,614.14 | $85,327.00 |

## P.E.I. SCHOOL TRUSTEES' ASSOCIATION

### PROJECTED REVENUE
### 1986-87

INCOME

| | |
|---|---|
| Grants | $65,620.00 |
| Mileage (Boards) | 2,500.00 |
| Interest | 1,200.00 |
| C.S.T.A. | 2,000.00 |
| Rent | 1,400.00 |
| | $72,720.00 |

| | |
|---|---|
| Projected Budget | $72,614.14 |
| Projected Income | 72,720.00 |
| Projected Surplus | 105.86 |
| Outstanding Deficit Balance 1985/86 | 1,060.26 |
| Projected Deficit 1986-87 | $(- 954.40) |

## C.S.T.A. CONGRESS '87

By now you are well aware that Prince Edward Island School Trustees' Association is hosting the annual Canadian School Trustees Association Congress - Congress '87. The local organizing committee for Congress '87 is made up of Barbara Macnutt, who is Chairman, Fairley Yeo, Elaine Noonan and Harvey MacLeod who agreed to help us keep our finances straight!

Congress '87 is being held July 3 - 6, 1987. The workshop program and workshop leaders have been confirmed, the programs and registration forms have been printed and mailed out across the country. We are very fortunate to have been in a position to contract the services of Linktours to facilitate the "ins and outs" of the conference planning.

Up to this point, the small planning committee has been able to keep things on schedule and moving unbelievably smoothly - I shudder when I say this because it is tempting fate! Early in January, we will be approaching you for your help in the many areas that will determine the success or failure of Congress '87. Those of us who were fortunate enough to attend Congress '86 in Vancouver put our collective neck on the line when we assurred all present that Congress '87 would leave them breathless. In looking at the program - workshop and social, I have no doubt about our success. We take great pride in what we have to offer here,and as trustees, we all take pride in our roles with our national organization. Compared to many of our sister provinces, we are a small group - small but mighty! I know just from talking to Island delegates in Vancouver, we have very definite determination to roll out the red carpet of Island hospitality.

I encourage you all to register early for Congress '87. Just because we are meeting on Prince Edward Island, we must not take for granted that we can "just drop in". We are expecting

800 delegates plus guests. Because of the large numbers, we will be tightly organized and will be forced to follow guidelines to the very "T".

As I stated earlier, we will be contacting each Unit in the very near future for assistance during the Congress. Meetings will be held and everyone assuming responsibility will know exactly what his/her responsibility is. In advance, I thank you for your cooperation.

I want to thank Elaine Noonan for delivering this report for me today. Unfortunately,I still have not figured out how to be in two places at once- that's next year's project! The Congress '87 Planning Committee is terribly excited about July's pow-wow. I know you will be as well, once you have studied the program and become involved with the operation. Thank you.

# CONSTITUTION OF P.E.I. SCHOOL TRUSTEES' ASSOCIATION

APPROVED JANUARY 25, 1975

AND AMENDMENTS UP TO AND INCLUDING NOVEMBER 16, 1985

## PURPOSE

The Association as a corporate body of trustees shall act as an umbrella in co-ordinating and supporting the efforts of school trustees in furthering education and education needs for all children in the province of P.E.I. as well as seek to promote efficiency and improvement in the fulfillment of the duties of trustees.

## Article I

Definitions

101. "Association" means the Prince Edward Island School Trustees Association.

102. "Department" means the Prince Edward Island Department of Education.

103. "Minister" means the Minister of Education for the Province of Prince Edward Island and includes anyone designated by the Minister to act on his/her behalf.

104. "School Act" or "Act" means the School Act, Chapter 55 of the Revised Statutes of Prince Edward Island, (1971) or the equivalent legislation as revised hereafter.

105. "School Board" or "Board" means a Regional Administrative School Board as defined in the School Act.

106. "School Trustee" or "Trustee" means a School Trustee as defined in the School Act.

107. "Superintendent" means a Regional Superintendent of Education appointed in accordance with the School Act.

## Article II

Objectives

The objectives of the Association shall be:

201. To promote equality of opportunity in education for all children within the Province of Prince Edward Island.

Article II

Objectives (cont'd)

202. To promote parental control of the education of children through the representative school trustees.

203. To maintain and strengthen the School Boards' responsibility for education, in co-operation and regular consultation with the Minister.

204. To promote the equitable distribution of costs and available human and financial resources for education.

205. To prevent and solve problems in education.

206. To make available to all Boards, information that may improve standards in the administration of education, and the effectiveness of School Boards.

207. To co-operate and consult with other associations or organizations having objectives similar to those of the Association.

208. To arouse and increase public interest and knowledge in educational matters.

209. To engage in research and study of any matters of concern or interest to education.

210. To support and promote the principle that Canadian society needs four levels of government: Federal, Provincial, School Board and Municipal.

211. To support and promote the principle that public participation in the affairs of Canadian society must always be through the public's representatives in the four levels of government.

212. To become as strong, financially and otherwise, as any provincial association of employees, and to demand rights and privileges for School Boards as employers commensurate with those enjoyed by their employees.

Article III

Membership 301. All School Board trustees shall be members of the Association and be entitled to a vote at the Annual Meeting and special meetings of the Association.

302. All Boards shall be members of the Association.

303. The Minister shall be a member of the Association, and have one vote and shall have the right to present a resolution to the Annual Meeting.

304. Superintendents of Boards and the Executive Director of the P.E.I.S.T.A. shall also be members of the Association, with rights limited to taking part in debates on resolutions or other discussions, at annual or special general meetings of the Association.

305. The Association may appoint Honorary Life Members with approval by resolution of an annual general meeting.

306. That notwithstanding Article 305, every person who has been a President of the Association shall be made an Honorary Life Member of the Association.

Article IV

Powers of Association

401. The Association may determine a budget and a membership fee formula, both of which shall be approved by resolution at each annual general meeting of the Association.

402. The Association may develop, and petition for, such legal recognition as it deems necessary in pursuit of its objectives.

403. The Association may invest any monies earned through membership fees, government grants, contributions or legacies, or any other ways in any matter permitted by law, and in particular to invest monies in provincial or municipal banks, debentures or deposits.

404. The Association may determine a form of corporate seal and the location of a head office for the Association.

Article IV

Powers of Association (cont'd)

405. The Association may buy, sell or lease buildings/or space for its requirements as governed by the laws of the Province.

406. The Association may buy, sell or lease land for pursuit of its own objectives, or as an agent for a member board, as governed by the laws of the Province.

407. The Association may hire staff, determine salaries or wages, other benefits and terms of reference for staff, as required and approved by the Executive.

408. The Association shall provide, for the policy administration of its affairs, a Board of Directors and an Executive.

409. The Association may establish standing committees and determine their terms of reference.

410. The Association, or the Board of Directors, or the Executive, may establish committees, other than standing committees, as deemed necessary, and determine their terms of reference.

411. The Association, the Board of Directors and the Executive may take any measures deemed necessary or advisable to give effect to any policy adopted by the Association, provided that such measures are not inconsistent with this constitution, any act or regulation or policies of the Association established by the Association.

412. The Association may become a member of other associations and organizations as deemed advisable and advantageous in furthering and strengthening its objectives.

Article V

Annual General Meeting

501. The Association shall hold an annual general meeting of its members once each year at a time and place determined by the Board of Directors.

Article V

Annual General Meeting (cont'd)

502. The Association may hold special general meetings (at a time and place as determined by the Board of Directors) apart from, but not in place of, the annual general meeting, as deemed necessary or advisable by

(a) The Board of Directors; or

(b) On petition to the Executive of ten members of the Association, other than the Board of Directors.

503. Notification of an annual general meeting or special general meeting shall be mailed to each member of the Association at least ten full days prior to the meeting, giving details of date, time, place and purpose of the meeting. In case of an emergency, notification may be made by a person-to-person telephone call. If the telephone is used, a written record shall be kept in the office of the Association of the date and time of the completed telephone call.

504. The Association shall require the President and Chairmen of standing committees to report on their activities, along with any recommendations deemed advisable, at each Annual general meeting.

Article VI

Election of Officers

601. The Board of Directors shall elect a President, Vice-President, and a Secretary. The Vice-President and Secretary shall be chosen from the Board of Directors.

602. Every member of the executive shall be a trustee. If he/she ceases to be a trustee during his/her term of office, his/her position shall become vacant forthwith. If the vacant position be that of the President, it shall be filled by the Vice-President. If the vacant position be that of the Vice-President, it shall be filled by election by the full Board of Directors.

Article VII

Board of Directors

701. The Board of Directors shall consist of the President and two trustees appointed by each Board. The School Board of which the last active Past-President is a member will appoint only one director in addition to the Past-President.

702. The Board of Directors shall meet not less than nine times between annual general meetings, at the call of the President, or the Vice-President, in the absence of the President for any reason.

703. The powers of the Board of Directors shall be to:-

(a) generally conduct the affairs of the Association according to the terms of the constitution.

(b) meet with the Minister between annual general meetings.

(c) recommend a budget and required membership fees to the annual general meeting.

(d) appoint delegates to other association or organization meetings in which the Association has active membership.

(e) prepare briefs, or other submissions, to present to government or other bodies, as required.

Article VIII

The Executive

801. The Executive shall consist of the last active Past-President, President, Vice-President, Secretary, and Executive Director. The Executive Director shall not have a vote.

802. The Executive shall meet as required at the call of the President, or the Vice-President in the absence of the President for any reason.

803. The Executive shall have the power to: subject to the Approval of the Board of Directors -

(a) hire staff and determine administrative policies.

(b) dismiss staff.

804. The Executive Director shall report to each meeting of the Board of Directors.

## Article IX

## Standing Committees

901. The Association shall have four standing committees:

Education and Curriculum, Finance, Resolutions and Legislation, and Negotiations.

902. Each standing committee shall consist of a chairman appointed by the President from the Board of Directors and one member from each of the remaining units.

903. Each standing committee shall report fully its activity and recommendations to each annual general meeting.

904. The Chairman of each standing committee shall make a progress report to the Board of Directors at each meeting of the Board.

905. The Education and Curriculum Committee shall be required to:

(a) debate, report and recommend on the objectives, and philosophy of basic education -- pre-school through to post-secondary education;

(b) consult once each year with appropriate faculty heads of the University and technical-vocational institutions, and with appropriate employers, the future requirements of basic education and the effectiveness of current objectives and teaching;

(c) study, report and recommend on the effectiveness and validity of the curriculum in all grades, or levels, in basic education;

(d) study, report and recommend on the effectiveness and validity of all text-books used in basic education.

906. The Finance Committee shall be required to:

(a) study, report and recommend on all facets of educational financing, including trends, for both basic and post-secondary education;

(b) to study, report and recommend on methods of financial accountability for education.

907. The Resolutions and Legislation Committee shall be required to:

Article IX

Standing Committees (cont'd)

(a) monitor, report and recommend on all legislation and regulations of any government that will have a direct or indirect effect on education in the Province;

(b) draft recommended legislation or regulations when deemed necessary or advisable;

(c) regularly review and recommend changes in existing legislation and regulations, where deemed necessary or advisable.

908. The Negotiating Committee shall be empowered to:

(a) regularly review salaries, wages and fringe benefits of teaching, non-teaching and senior administrative staff in Prince Edward Island and other provinces and make recommendations to the Association, or the Executive when a degree of urgency is present;

(b) study and recommend to the Association, or the Executive where a degree of urgency is present, various forms of contracts with teaching, non-teaching or senior administrative staff;

(c) organize concerted action toward the maintenance and recognition of employer rights in negotiations with teaching, non-teaching and senior staff;

(d) study, review and recommend forms of accountability from teaching, non-teaching and senior administrative staff.

909. The President may invite a Superintendent(s) to a standing committee(s), or other committee(s), as deemed advisable.

910. Committees other than standing committees may be established by the Board of Directors. Each Committee so established shall have a member of the Board of Directors as Chairman and one member trustee from each of the remaining units.

911. The President, Vice-President and Minister shall be <u>ex officio</u> members, with voting powers, of each standing committee or other committees appointed.

## Article X

## Budget

1001. The Association shall be a non-profit Association.

1002. The Association shall consult with the Minister prior to the presentation of its budget to an annual general meeting, if the Minister is available.

1003. Ways and means of providing for the budget may be provided, from the following sources:

(a) School Boards;

(b) The government of Prince Edward Island;

(c) Grants, or other forms of bequeathment, from sources other than clause (a) or (b) of Article 903.

1004. The Association shall provide the Minister, and all trustees of each Board, with a copy of the budget at the annual general meeting.

1005. The Association may provide funds in the budget for:

(a) the purpose of an honorarium for its President;

(b) the work of its committees;

(c) travel and subsistence for its delegates to meetings of other associations or organizations of which it is an active member.

## Article XI

## Miscellaneous

1101. The Association shall present an annual report of its activities and an audited financial statement to the Minister and all trustees of each School Board.

1102. The Members, Board of Directors and Executive of the Association shall not be held responsible for any act, default or liability whatsoever of the Association.

1103. All meetings of the Association, including those of the Board of Directors, Executive and standing committees, shall be conducted in accordance with Bourinot's latest rules of order.

OBJECTIVES OF THE ASSOCIATION - TO PROMOTE POLICIES AND MAKE RECOMMENDATIONS REGARDING:

(1) EQUALITY OF OPPORTUNITY IN EDUCATION FOR ALL CHILDREN WITHIN P.E.I.

(2) PARENTAL CONTROL OF EDUCATION THROUGH REPRESENTATIVES - TRUSTEES.

(3) STRENGTHENING THE TRUSTEES' RESPONSIBILITY FOR EDUCATION BY CONSULTATION WITH THE MINISTER

(4) EQUITABLE DISTRIBUTION OF COSTS AS WELL AS HUMAN AND FINANCIAL RESOURCES.

(5) TO MAKE AVAILABLE AND TO CIRCULATE MATERIALS TO ALL TRUSTEES IN ORDER THAT STANDARDS MAY BE IMPROVED IN ADMINISTRATION OF EDUCATION AND ADD TO THE EFFECTIVENESS OF SCHOOL BOARDS.

(6) TO CO-OPERATE AND CONSULT WITH OTHER AGENCIES WITH SIMILAR INTERESTS (i.e) HOME AND SCHOOL, PARENT-TEACHER ASSOCIATION AND P.E.I.T.F.